

**Boone County Board of Commissioners Minutes**  
**February 19, 2019**  
**Connie Lamar Meeting Room**  
**Boone County Government Building**

**Commissioners Present:** Jeff Wolfe, Donnie Lawson, and Tom Santelli

**Commissioners Absent:**

**Staff Attending:** Bob Clutter (County Attorney) and Kaylee Jessie (Administrative Assistant)

Board President Jeff Wolfe opened the meeting at 9:13 am.

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**Approval of Minutes for February 4, 2019 (Regular Meeting):**

Commissioner Tom Santelli made a motion to approve the minutes for the February 4, 2019 meeting.

Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

**In the Matter of Legal Issues:**

***Attorney Bob Clutter presented the following item:***

1. Memorandum from KeyBank requesting the Commissioners approval to proceed with their plans of remodeling the back-office area of their rented space and the addition of two cubicles in the branch area. The bank plans to move their Central Indiana meeting and training area from Noblesville to Lebanon. Some of the remodeling will include the removal of temporary walls in the back-office space and converting that area into a large classroom and conference room. The total cost of this project will be around \$300,000 and is expected to be completed before July 1, 2019. KeyBank will be covering the expenses of this project and the expense of having the HVAC vendor to come in and rebalance the area. Commissioner Jeff Wolfe and Mike Miller, Facilities Manager, have reviewed the prints for the remodel.

Commissioner Tom Santelli made a motion to approve the memorandum of understanding with KeyBank.

Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

2. The following Performance Bonds for acceptance:
  - a. Edmonds Creek North at Anson Section 1 for Erosion Control in the amount of \$68,313.76.
  - b. Heritage Section 1 for Erosion Control (\$80,939) and Storm Sewers & Surface Drains (\$344,344) totaling \$425,283.

Commissioner Donnie Lawson made a motion to approve the acceptance of Performance Bonds.

Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

3. An agreement with Butler Fairman & Seufert to perform inspection services of the new ADA Ramp that will be installed at the Courthouse South Walk Entrance. The work to be completed for the inspection services will be on an hourly basis and not to exceed the amount of \$10,000.

Commissioner Donnie Lawson made a motion to approve the agreement with Butler Fairman & Seufert.

Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

4. An agreement with Central Paving Inc. to assist the Boone County Highway Department in providing the pug mix, cold mix asphalt. The work will be billed at the rate of \$0.44 per gallon of liquid asphalt used with the total fee not to exceed \$70,000.

Commissioner Tom Santelli made a motion to approve the agreement with Central Paving Inc.

Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

5. A list of pricing 'Exhibit A' from Shadowtrack for monitoring Offenders/Defendants on home detention with Community Corrections. The exhibit was not attached to the previous contract that was approved at the last Commissioners meeting. Offenders/Defendants are responsible for paying the cost. Commissioner Donnie Lawson made a motion to approve the list of pricing from Shadowtrack. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

6. An agreement with Crossroad Engineers, PC for construction inspection services of the 2018-04 Asphalt Resurfacing Project to be billed at an hourly rate, and not to exceed \$35,500. Commissioner Tom Santelli made a motion to approve the agreement with Crossroad Engineers, PC. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

7. An agreement with BenefitScape for services provided to the county ensuring IRS Affordable Care Act (ACA) compliance and reporting. The total estimated cost for the year (Tax Year 2018) is \$2,840. Commissioner Tom Santelli made a motion to approve the agreement with BenefitScape. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

**In the Matter of Bid Opening for Project #2018-09 Reconstruction of Bridge #207:**

***\*\*Bid opening began at 9:23 am\*\****

1. **Name:** HIS Construction, Inc.  
**Received:** February 19, 2019  
**Bid Amount:** \$795,979.52
2. **Name:** Beaty Construction, Inc.  
**Received:** February 19, 2019  
**Bid Amount:** \$808,700.00

Commissioner Tom Santelli made a motion to approve to take bids under advisement. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

**In the Matter of Letter for Indiana Association of Community Corrections Act Counties:**

Michael Nance, Executive Director of Boone County Community Corrections, presented the request to be authorized the ability to vote on the Indiana Association of Community Corrections Act Counties (IACCAC) Board of Directors, and the IACCAC Residential Guidelines Committee. If the Director is unable to be present for a vote, to authorize Christina Candia, Program Director, as the Director's proxy to vote on behalf of Boone County. A letter was prepared for today's meeting for the appointments.

Commissioner Donnie Lawson made a motion to approve the appointee/voting appointee of Michael Nance and Christina Candia. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

**In the Matter of Contract - Michael Nielsen:**

This item was tabled for a future meeting.

**In the Matter of Doxpop Subscription - Heather Myers:**

This item was tabled for a future meeting.

**In the Matter of Auditor Fee Schedule for Map Fees - Heather Myers:**

Heather Myers, County Auditor, presented the request to reevaluate for the cost for map fees and provided recommendations on the cost increase. The reason for the request for the increase in fees is due to the cost of materials for generating the maps. Price comparison to other surrounding counties was also a deciding factor.

**Current Fees:**

Adjoiner List - \$1.00  
8 ½ x 11 - \$1.00  
17 x 17 - \$1.90  
24 x 36 - \$3.00  
36 x 48 - \$4.00

**Recommended Fees:**

Adjoiner List - \$3.00  
8 ½ x 11 - \$2.00  
17 x 17 - \$8.00 to 10.00  
24 x 36 - \$15.00  
36 x 47 - \$20.00

Amendments would need to be made to the current ordinance that exists before recommended fees could go into effect. Commissioner Tom Santelli volunteered to work with the Auditor on potential cost increase and assisting with the drafting of the amended ordinance further discussion.

**In the Matter of AT&T Agreement for VOIP Services:**

Sean Horan, IT Support, presented the AT&T Contract for the VoIP Services for approval.

Commissioner Jeff Wolfe thanked the IT Department for their assistance.

Commissioner Tom Santelli made a motion to approve the AT&T Contract for VOIP Services.  
Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

**In the Matter of Amendment to Interlocals with Zionsville (Road and Police):**

Bob Clutter, County Attorney, presented the Amendment to Interlocal Cooperation Agreement with Zionsville for approval. When Zionsville merged with Eagle and Union Townships in 2010, the county entered into an interlocal agreement with Zionsville for police protection and road maintenance in the rural areas and urban areas. As part of that, Zionsville provided the county with updated maps annually for areas that have been brought into the urban areas from the rural areas. The revisions to the law enforcement and road maintenance agreement are to include the five (5) new areas that Zionsville has brought into the urban areas to be under Zionsville's police and street department jurisdiction.

Commissioner Tom Santelli made a motion to approve the Amendment to Interlocal Agreement with Zionsville. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

**In the Matter of Text Amendments to the Boone County Zoning Ordinance Concerning Machine Shops:**

Bob Clutter, County Attorney, presented Ordinance 2019-02 Amending the Zoning Ordinance of Boone County as it related to small and large machine shops for approval. The ordinance went before the Boone County Area Plan Commission at a public hearing on February 13, 2019, and the APC unanimously recommended changes to the Zoning Ordinances [Exhibit "A" attached to Ordinance]. Bob Clutter read the ordinance aloud in pertinent parts pursuant to state law.

Commissioner Donnie Lawson made a motion to approve Ordinance 2019-02.  
Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

**In the matter of Old Business:****1. 2019 Board Appointment -**

Appoint David Mills to the Hussey-Mayfield Memorial Public Library for a 4 Year Term 02/19/19 to 12/31/2022. Recommendation for this appointment was received from the Hussey-Mayfield Memorial Public Library Board. Commissioner Jeff Wolfe commented that he would like to table this appointment until the next meeting. He was contacted by the Mayor about some questions regarding the appointment to the board, not the individual being recommended, and would like to have further discussion about it.

2. Eric Hand, Commissioners' appointee to the Board of Trustee of TriCo Regional Sewer Utility (f/k/a Clay Township Regional Waste District – CTRWD), wanted to provide the Commissioners two reference documents that contains updated information for the regional district sewer entity, a new board member packet and the 2018 Annual Report. He also wanted to inform the Commissioners of the name change that took effect last July.

#### **In the Matter of Staff Reports**

- a. Facility Maintenance – Mike Miller
- b. APC – Rachel Cardis
- c. IT Support – GUTS
- d. Health Department – Cindy Murphy / Josh Dickey
- e. Highway Department – Craig Parks

#### ***Craig Parks, County Engineer and Director of Highway Department presented the following items:***

1. 2019 Road Conversion Recommendations:
  - a. **CR 450N / Serum Plant Road from CR 500W to Serum Plant Road Pavement Termini**  
Commissioner Donnie Lawson sustained from voting. Commissioner Tom Santelli made a motion to approve the road conversion of CR 450N / Serum Plant Road from CR 500W to Serum Plant Road Pavement Termini. Commissioner Jeff Wolfe seconded the motion. Motion carried 2-0.
  - b. **CR 600W from SR 32 to CR 50S**  
Commissioner Donnie Lawson made a motion to approve the road conversion of CR 600W from SR 32 to CR 50S. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.
  - c. **CR 100S from 650E to CR 825E**  
Commissioner Tom Santelli made a motion to approve the road conversion of CR 100S from 650E to CR 825E. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

Craig Parks also wanted to announce that Highway Department is accepting new applications for next year's road conversion program until June 1<sup>st</sup> of this year, and applications submitted last year will still be considered for 2020 road conversion program.

2. Release of Right-of-Way Permit Bonds for TDS Telecom:
  - a. West Stonegate and Regent's Park Drive \$25,000 bond
  - b. CR 350S between Lannon Castle & CR 950E \$25,000 bond
  - c. CR 275E south of CR 600S \$5,000 bond

Commissioner Tom Santelli made a motion to approve the release of Right-of-Way Permit Bonds for TDS Telecom. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

3. Highway Department Annual Report (**Appendix #2**)
4. The county received federal funding for another bridge project. CR 300S over Jackson Creek, Bridge #192, received \$1,456,000 in FHWA Construction/Construction Inspection funds.

#### **Other Elected Officials:**

There was none at this time.

**In the Matter of Public Comments:**

There was none at this time.

**In the Matter of Document Signing:**

1. Key Request Forms for the following:
  - Christina Soeurt for the Health Department
  - Stan Large for the Probation Department
  - Natalie Woolery for the Auditor's Office

Commissioner Tom Santelli made a motion to approve the key request forms.

Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

2. Affidavit for payment for USI Consultants in the amount of \$2,130.00 for Bridge 202 rehabilitation.

Commissioner Tom Santelli made a motion to approve the affidavit for payment.

Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

**In the Matter of Claims presented in today's meeting**

See **(Appendix #3)**

Commissioner Tom Santelli made a motion to approve claims as submitted.

Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

**In the Matter of Mail**

See **(Appendix #4)** for a list of mail opened by the Commissioners on this date.

With no further business, Commissioner Tom Santelli made a motion to adjourn at 10:25 am.

Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.